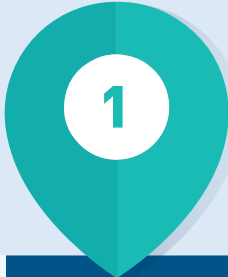


# MISSISSIPPI NAME CHANGE GUIDELINES

Procedures may vary by county.

If you have any questions, please contact the ACLU of Mississippi TEAP Advocacy Coordinator.



## STEP 1 Chancery Court

Contact the county chancery court where you live.

Fee: \$93.00



## STEP 2 Mississippi State Department of Vital Records & Statistics

222 Marketridge Dr., Ridgeland, MS 39157  
[http://msdh.ms.gov/msdhsite/\\_static/31,0,109.html](http://msdh.ms.gov/msdhsite/_static/31,0,109.html)

Fee: \$28.00



### STEPS CHECKLIST

- File petition
- See judge
- Receive certified court order

### ITEMS NEEDED

- Application
- Certified court order
- Physician's notification of appropriate surgery if modifying gender marker.
- 7-10 business days to receive amended birth certificate.



## STEP 4 Department of Public Safety (DPS)

1900 E Woodrow Wilson Ave, (main office)  
Jackson, MS 39216

or local office in county where you reside

Fee: \$21.00

### ITEMS NEEDED

- Certified court order
- Amended birth certificate
- New social security card



## STEP 3 Social Security Administration Dr. A. H. McCoy Federal Building

100 W Capitol St. Jackson, MS 39269

<https://www.ssa.gov/forms/ss-5.pdf>

Fee: FREE

### ITEMS NEEDED

- Application
- Proof of Citizenship
- Certified Court order (original, no photocopy)
- Proof of Identity
- Amended Birth Certificate (original, no photocopy)
- Form SS-5



## STEP 5 Mississippi Secretary of State

E Pearl St, Jackson, MS 39201

- REGISTER TO VOTE at the local circuit clerk's office in your county of residence, or UPDATE voter registration here: [www.sos.ms.gov/Vote/Pages/default.aspx](http://www.sos.ms.gov/Vote/Pages/default.aspx)



### The final step!

You may want to send out a form email alerting everyone of your name change. The general tone will certainly be different depending on who you are notifying. For example, a professional email may be sent to your colleagues, while a funny GIF can be shared on social media.

### NAME CHANGE NOTIFICATION CHECKLIST

- Employer Name Change
- Utility Companies
- Banks
- Retirement Plans
- Credit Cards
- Doctors
- Professional Organizations
- Insurance Companies
- Loans
- Memberships
- Investments
- AAA, clubs, etc.

Everyone deserves for their true voices to be heard! Make sure we see you at the polls!

