



# Advocates In the Making (A.I.M.)

## Intern Sponsorship Grant Application

The American Civil Liberties Union (ACLU) of Mississippi is sponsoring internship opportunities for college students by awarding capacity grants to local organizations doing integral on-the-ground work to advance Mississippi in social justice issues. As an organization committed to positively impacting the communities our partner organizations service, this grant opportunity will expand the reach of their programs.

The Advocates In the Making (A.I.M.) Intern Sponsorship is designed to further the work of advocacy organizations while also providing real time, applicable knowledge and skills for students that have an interest in public interest advocacy.

During this **10-week internship (conducted between May 16, 2022 – August 3, 2022)**, advocacy organizations managing each intern will provide students with a detailed work assignment. **Students will be required to work 20 hours a week, and receive a stipend of \$3,000.** Students will also participate in two convenings hosted by the ACLU of Mississippi on the principles and practices of community and legislative advocacy, communication and policy development during the placement.

Organizations may apply to host up to two (2) student interns. However, organizations must demonstrate the capacity to provide relevant work assignments and monitor the interns' work products.

**AIM Grant applications are due Thursday, April 7, 2022 by 5:00 PM CST to Jacquelyn Agho at [jagho@aclu-ms.org](mailto:jagho@aclu-ms.org).**

**AIM Grant awards will be announced on a rolling basis between Friday, April 8, 2022 through Friday, April 22, 2022.**



## Advocates In the Making (A.I.M.)

### Criteria for Application:

- Must be a 501c3 organization that has social justice as its mission and work
- Must provide an end-of-internship report on the outcomes of goals and objectives outlined in the grant
- Must provide an ongoing or new project to allow the intern to gain experience in community/legislative advocacy, communications, or policy development/analysis

### Priority Consideration Will Be Given to:

- Organizations located in the tri-county area (Hinds, Rankin, Madison)
- Organizations that have an annual organizational budget of no more than \$200,000
- Organizations that have returned to in-person work
- Organizations that are led by women of color

**AIM Grant applications are due Thursday, April 7, 2022 by 5:00 PM CST to Jacquelyn Agho at [jagho@aclu-ms.org](mailto:jagho@aclu-ms.org).**

**AIM Grant awards will be announced on a rolling basis between Friday, April 8, 2022 through Friday, April 22, 2022.**

**Organization:**

Name, Address, Phone

**Executive Director:**

Name, Phone, Email

**Dates:**

Organizations may begin their internships anytime within May 16, 2022 – August 3, 2022, but it must be a 10-week assignment total

**Hours:**

20 hrs./week

**Grant Amount:**

\$3,000 per intern

**Grant Narrative:**

- Describe your organizational mission and outline the services you provide
- Illustrate how this grant award will support and further the work of your organization, and whether your organization anticipates it being sustained beyond this grant period
- Describe what knowledge and/skills you anticipate an intern would gain during their time at your organization
- Give an overall description of the type of project/campaign that an intern could be expected to fulfill
- Outline the work relationship between the Internship Supervisor and the Intern (i.e., timesheets, assistance with job duties, collecting and turning in any work products)

**Host Organizational Responsibilities (once grant is awarded):**

- Submit a signed grant agreement and W-9 tax form
- Submit a work plan detailing the goals and objectives for the specific project/campaign the intern will be working on once the award is announced
- Provide timeline for hiring an intern within the given dates of service
- Provide contact name and information for the direct supervisor of the intern
- Provide timesheet/template for how you will record time and document payment for intern
- Complete an end-of-internship report on the internship experience

**Intern Responsibilities:**

- Work 20 hours per week on the organizational work plan outlined in the proposal
- Complete an end-of-internship report on the outcomes of work plan activities

**ACLU of Mississippi Responsibilities:**

- Host convenings for student interns that will provide real world training and career insight on public interest advocacy work
- Provide host organizations with technical assistance to support them in recruiting student interns and materials for interns' onboarding, training and reporting